



WELLINGTON
COLLEGE
INTERNATIONAL
PUNE

JOB TITLE	Head of Humanities	DEPARTMENT	Academic
REPORTS TO	Head of Senior School		

Wellington College International Pune (WCI Pune) wishes to appoint an inspirational and experienced leader to head the Senior School Humanities department. The successful applicant will have the passion, flexibility and resilience to grow a young department in a newly-established school. They should be fully engaged with the College’s vision of ‘Pioneering education to serve and help shape a better world.’

WCI Pune is the eighth school in the Wellington College International family and the first of several planned for India. It benefits from a strong partnership and collaboration with Wellington College UK and Wellington College schools in China and Thailand. WCI Pune is a coeducational day school, intended for 800 pupils between the ages of 2-18. The school is established on a campus designed by MICA, an award-winning and leading British architectural firm, and will take boarding pupils from August 2025. The School opened in September 2023 and follows the Early Years Foundation Stage framework and the English National Curriculum, for which Wellington College is regarded as one of the leading schools in the UK. Nestled at the banks of the Mula-Mutha river in Pune at Wagholi, Wellington College enjoys a lush, serene, and inspiring campus. It also has proximity to the Pune airport, prominent hospitality, residential and retail developments.

QUALIFICATION EXPECTATIONS	Required Qualifications / Skills	<p>A relevant degree (BA / MA) and professional teaching qualification</p> <p>Recent teaching experience of GCSE/IGCSE and the International Baccalaureate Diploma Programme</p> <p>A passion for History and / or Geography and the ability to share this with a wide range of students</p> <p>Excellent subject knowledge and an</p>
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		<p>interest in current developments in History and / or Geography</p> <p>Strong organisational, self-management and problem-solving skills</p>
	<p>Desirable Qualifications/ Skills</p>	<p>Experience teaching the Cambridge International Examinations IGCSE Geography and / or History</p> <p>Experience of working in a boarding school system, either in the UK or internationally.</p>
<p>DEPARTMENT LEADERSHIP</p>	<p>Key Responsibilities:</p> <p>To model and embed the Wellington values of kindness, courage, integrity, responsibility & respect.</p> <p>To develop and implement a clear vision and strategic plan for the Humanities department that is consistent with the College's development plan.</p> <p>To manage the quality of teaching and learning throughout the department.</p> <p>To design and implement a programme of departmental continuing professional development.</p> <p>To manage progress and attainment in all Senior School Humanities curricula.</p> <p>To design and quality-assure pupil assessment, feedback and support interventions.</p> <p>To ensure the quality and consistency of Senior School Humanities curricula. This may include the development of schemes of work, departmental policies and other documentation under the guidance and accountability of the Head of Senior School.</p> <p>To chair department meetings with a focus on teaching and learning, ensuring a detailed agenda and minutes are produced and distributed in a timely manner.</p> <p>To ensure student leadership opportunities are prevalent throughout the department.</p> <p>To provide accurate, useful and detailed analysis of pupil data.</p> <p>To manage department resources and fiscal budget.</p> <p>To keep up to date on all pedagogical, syllabus and general educational initiatives and developments.</p> <p>To teach innovative and inspiring lessons to classes ranging from year 7 to year 13, including all the normal professional responsibilities that accompany the role of class teacher.</p>	



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WHOLE-SCHOOL CONTRIBUTION	<p>To design and coordinate whole-school events to promote wider enquiry of Geography and History.</p> <p>To contribute to the College's pastoral programme and serve as Senior School Tutor.</p> <p>To take a full and committed role in the College's Co-curricular and Community Partners programmes.</p> <p>To keep up to date and adhere to all policies and guidelines, including but not limited to staff safeguarding, emergency protocols and staff expectations.</p>
OUTREACH & COMMUNICATION	<p>To contribute to learning communities within the wider College and with other WCI schools.</p> <p>To serve as an active and effective member of the Senior School Heads of Department team.</p> <p>To communicate effectively with parents on the progress, attainment and overall development of the students, through written reports and parent/teacher consultation evenings.</p> <p>To communicate vision and offering with the wider community including presentations, workshops and other outreach events.</p> <p>To promote a positive profile of the school's mission and vision to all members of the wider community</p>